

Dumkal Institute of Engineering & Technology

P.O. Basantapur, Dt. Murshidabad, Pin-742406

(Approved by AICTE & affiliated to MAKAUT, West Bengal)



Memo No: DIET/P/49-H/2021

Date: 01-06-2021

NOTICE

In prolongation of the earlier notification, Memo No: DIET/P/49-B/2021, dated, 03.05.2021 on the issue of COVID-19, the undersigned has discussed with the Management and it has been decided that the College including all Hostel of DIET will be closed physically but continued the status of Work from Home from 01.06.2021 to 15.06.2021 on account of preventive measures of COVID-19. The College will follow the Order No. 707-ISS/2M-22/2020, dated 29/05/2021, Government of West Bengal, Nabanna, Howrah-02.

It is hereby informed to all faculties and staffs of DIET that they have to perform their daily duty from home from 01.06.2021 to 15-06-2021. College will be remain open on 16-06-2021 as usual if COVID-19 conditions will normal and Government will permit for the same.

Academic Convener, Admission Convener, HODs, Examination Controller, Accountant-in-Charge, OS, PA to Principal are directed to collect work status report like online Class, Admission, Examination related work, collection of fees and other administrative issues from their concerned departmental faculties and staffs on **daily basis and send to the Principal at 5 PM everyday through mail directordiet1@gmail.com**. Those who will not able to report to the undersigned, He/She may be treated as absent for that day. The above decision has been taken by the undersigned with concurrence of the management on account of critical situation of COVID-19.

All HODs are also directed to instruct their student to pay their semester fee dues through online in the below given Account Number as the earliest as the last date was 21.05.2021 and it was over. Students are advised to clear their dues as the earliest and send their payment deposit slip to the Principal (mail id: directordiet1@gmail.com) through their concerned HOD and Account Department (khansumanta9@gmail.com) for clearance of account dues.

Final year (8th Semester) students are also advised to complete their project work and all types of assignment. They are also advised to take clearance from Account Section, Librarian and Hostel Supper (if resided in the Hostel) through online and submit their no dues along with account No dues to the Principal through mail ((mail id: directordiet1@gmail.com) as the earliest.

Account Name	Bank Name	Account Number.	IFSC Code	Branch	Account Type
Domkol Inst of Engg & Tech	State Bank of India.	11742888603	SBIN0002055	Dumkal Branch.	Savings.

This may be treated as urgent and necessary.

Sd/-
Prof. (Dr.) Md. Headayetullah
Principal, DIET

Copy to:

1. Hon'ble Chairman, BES/ Vice Chairman, BES/Secretary, BES
2. Registrar, DIET
3. Academic Convener
4. Admission Convener
5. All HODs, DIET
6. Controller of Examination
7. Account section
8. OS
9. PA to Principal for Circulation among all Concerned through mail
10. SS for Website Circulation

01.06.2021

Prof. (Dr.) Md. Headayetullah
Principal, DIET